



ESTD: 12-05-2004

अरुणाचल प्रदेश आयुर्विज्ञान परिषद्
ARUNACHAL PRADESH MEDICAL COUNCIL
(Constituted under Act No.04 of 2004 of Government of Arunachal Pradesh)

Advertisement No.APMC-89/ 2025 of dated 18th February, 2025.
(Position of the Registrar-cum-Secretary, Arunachal Pradesh Medical Council on tenure basis)

Arunachal Pradesh Medical Council, Naharlagun, Arunachal Pradesh hereby invites applications from Senior Medical Practitioner (allopathy) of the State Government of Arunachal Pradesh for the following post to be filled for fixed tenure of 4th Regular Arunachal Pradesh Medical Council –

1.	Name of the Post	Registrar-cum-Secretary
2.	Number of Post	01
3.	Classification	Group A
4.	Honorarium	Rs.20000/- per month or as fixed by the Council from time to time borne from Arunachal Pradesh Medical Council for performing additional duties of Registrar-cum-Secretary which is in addition to his/ her pay and allowances as drawn from the parent department of the State Govt.
5.	Age Limit	Not exceeding 57 Years.
6.	Posting Place	Must be posted at Itanagar Capital Region.
7.	Tenure	Purely short term basis,- a) to the term of 5 years; or b) upto further order by the Council; or c) till no withdrawn of NOC given by the State Govt.; or d) till transfer from the ICR on promotion or otherwise. The tenure can be extended by the next constituted regular Council in accordance with proviso of the APMC (Amendment) Rules, 2009 if felt expedient to do so. The term will be automatically ended if regular Registrar-cum-Secretary is appointed and take charge.
8.	Disqualification	No person, - a) Who involved in criminal case or of such nature. b) Who violates the Central Civil Services (Conduct) Rules, 1964 (amended from time to time). c) Who involved in any unethical act.
9.	Qualification, Experience and other desirable	Senior medical practitioner of the Government and shall be whole time salaried regular employee under the State Government with following essential qualification and experience. Essential Educational Qualification : (1) M.B.B.S. from recognized medical college/Institution and University. Essential Experience: i. A total of not less than 15 years of standing in regular continuous State Govt. service. ii. The Scale Pay in the Pay Level-13 or above in the Pay Matrix of Rs.118500-214100 as per 7 th CPC. Desirable : i. Post graduate medical degree from recognized medical college/Institution and University in clinical and non clinical subject will be preferable. ii. 3 years or above of administrative experience is preferable. iii. Good computer knowledge in handling e-office works and capable of online meetings.

How to Apply :

The applicant shall apply in the format annexed in Annexure -I.



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General Conditions:

1. Appointment to the post of Short Term Registrar-cum-Secretary at Arunachal Pradesh Medical Council (APMC) shall be made on a tenure basis.
2. The officers may submit advance copies of their application forms directly before the last date of the application form submission. **However, applicants will have to submit the No Objection Certificate from their employer.**
3. The hard copy of duly signed application will be only accepted in the office Address: Registrar-cum-Secretary, Arunachal Pradesh Medical Council, Room No.320, Directorate of Health Services, Naharlagun, Arunachal Pradesh.
4. The Arunachal Pradesh Medical Council reserves the right not to fill up the vacancy as advertised, if the circumstances so warrant.
5. The applications received from the applicants, who do not meet the stipulated eligibility criteria given in the advertisement and /or are incomplete in any respect shall summarily be rejected.
6. Merely fulfilling the minimum educational qualification and experience shall not entitle an applicant to be necessarily called for the test / interview. Only candidates shortlisted on the basis of better qualification and quality of relevant experience will be called for the presentation before a duly constituted Selection Committee.
7. Applicants must not furnish any particulars, which are false, tempered or fabricated. They must not suppress any material / information while submitting the applications / testimonials. In the event of any such incident, if noted, the short term service of such selected applicant shall be terminated without prejudice to any other action initiated by the Council.
8. In case of any inadvertent error during the process of selection or at any stage, even after issuing the appointment letter, the APMC reserves the right to modify / withdraw / cancel any communication made to the applicant.
9. Canvassing in any form will lead to disqualification.
10. No interim correspondence or personal enquiries shall be entertained by the Council.
11. In case of any dispute, the legal jurisdiction will be Naharlagun/Itanagar, Papum Pare district, A.P.
12. The incumbent will not have any legal right to claim regularization/appointment by absorption or any other form of further engagement upon completion of the tenure.
13. The Arunachal Pradesh Medical Council reserves the right to reject any or all applications without assigning any reasons. The Arunachal Pradesh Medical Council reserves the right to waive/relax any conditions.
14. The roles and responsibilities of the Registrar-cum-Secretary shall be governed by the Acts & Rules of the APMC and the decision of the Executive Council from time to time.
15. The documents to be submitted along with application are:
 - (i) Class X Passed Certificate
 - (ii) XII Passed Certificate
 - (iii) MBBS/ MD 'Physician' degree Certificate
 - (iv) Additional Medical Qualification, if any
 - (v) Last Pay Slip/ Certificate by DDO of parent Department.
 - (vi) Appointment Order to validate length of regular service.
 - (vii) Other supporting documents to substantiate such as Administrative Experience, Meritorious award, etc, if any.
16. The last date for submission of the application form is **18/03/2025 upto 5:00 P.M. (IST)**.
17. The decision of the Selection Committee & APMC shall be final and binding.

(Dr. Lobsang Tsetim)

President

Arunachal Pradesh Medical Council
Naharlagun





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Annexure-I

1.	Name of the Post Applied for	Registrar-cum-Secretary , Arunachal Pradesh Medical Council
2.	Name	
3.	Present Designation/ Post Held	
4.	Scale Pay in pay matrix with level	
5.	Date of birth	
6.	Age as on 18/03/2025	
7.	Place of posting with address	
8.	Medical Qualification/ College/ University Name	(i) Degree :..... (ii) College Name:..... (iii) University Name :
9.	Additional recognized Medical Degree, if any	
10.	Total Administrative Experience, If any	
11.	Total years of experience in regular continuous State Govt. service as per regular appointment Order (Enclose first appointment Order).	
12.	Other qualification, if any	
13.	Computer knowledge in handling e-office works and capable of online meetings	Yes <input type="checkbox"/> No <input type="checkbox"/> [Please mark (✓) in appropriate box]
14.	Permanent Address	
15.	Present Address	
16.	Contact No.	
17.	Whether any criminal/ other case pending in the Judicial Court/ Departmental proceedings, if yes, furnish details	Yes <input type="checkbox"/> No <input type="checkbox"/> [Please mark (✓) in appropriate box]
18.	Enclosures	

I hereby certify that, to the best of my knowledge, the provided information is true and accurate.

Date :

Signature

